



## **SCHOOL BOARD MEETING MINUTES June 11, 2024 Regular Meeting**

Pursuant to the regulations, the regular Board meeting was held on the above date in the Waupaca High School Community Room and live streamed via YouTube. The meeting was also broadcast on TV Channel 991.

The purpose of the Board Meeting Minutes is to capture the essence of discussions through the actions voted on. These minutes should not be interpreted to represent a transcription of the meeting. To watch a recording of this meeting, please click [here](#).

### **President's Comments and Pledge of Allegiance:**

Board Vice President Steve Klismet advised that Board President Ron Brooks would be late to the meeting. He then asked Bob Adams to lead the Board in the Pledge of Allegiance.

### **Call to Order:**

The meeting was called to order by Vice President Steve Klismet at 5:30 p.m.

### **Roll Call:**

Present in the WHS Community Room: Steve Klismet, Molly McDonald, Betty Manion, Dale Feldt, Bob Adams, and Lori Verhalen; Ron Brooks arrived at 5:42 p.m.

### **Also Present:**

Present in the WHS Community Room: Mark Flaten, Sandy Lucas, Laurie Schmidt, Steve Thomaschefskey, Austin Moore, Michael Werbowsky, Jenifer Erb, John Erspamer, Rob Scherrer, Bill Storck, Melissa Durrant, Sandy Robinson, Jon Bales, and Craig Gerlach.

### **Approval of Agenda:**

A motion was made by Dale Feldt and seconded by Molly McDonald to approve the agenda as presented. The motion carried unanimously on a voice vote.

### **Public Comment:**

None.

### **Review of Board Meeting Norms:**

The Board reviewed their collective commitments.

### **Board Reports:**

#### Student Representative Report:

None.

#### Approval of Minutes:

May 13, 2024 Special Board Meeting  
May 14, 2024 Regular Board Meeting  
May 20, 2024 Instructional Committee Meeting  
May 30, 2024 Special Board Meeting  
June 6, 2024 Special Board Meeting

A motion was made by Molly McDonald and seconded by Bob Adams to approve the Minutes of the Board meetings listed above as presented. The motion carried unanimously on a voice vote.

Upcoming Meetings and Other Activities:

The Board was reminded of the following upcoming meetings and other activities:

June 12, 2024 - Policy Committee Meeting - 5:30 p.m.

July 9, 2024 - Regular Board Meeting – 5:30 p.m.

Completion of Board Member Availability Calendar:

The Board members were asked to complete their availability calendars through July.

**School Visits or Other Board Report:**

Board member Betty Manion advised that she attended the WRCCS Conference yesterday where the CEC Governance Council was awarded a plaque for the micro credential that was awarded in 2022. Several Board members shared that they attended many of the events which occurred this past month, such as the CEC and WMS 8th grade promotions, the WHS graduation ceremony and scholarship program, the pre-K performance at South Park, the many Art events, as well as the District's recognition event for teachers. Board member Bob Adams also expressed his gratitude to the staff who work with students who are struggling.

Several Board members also attended the listening sessions with staff which were well received and provided good feedback, noting that communication with teachers and staff is important in building good relationships so they will continue doing them.

**CEC Liaison Report:**

CEC Liaison Betty Manion advised that she attended the Governance Council (GC) meeting last Friday. She shared that Advisor Holly Olsen wrote a Rotary service grant to take a bus from the CEC to the King Veterans Cemetery where students removed flags from gravesites. Following that, the students went to South Park where they worked on a "Sources of Strength" activity. She also advised that the GC is working with Buildings and Grounds to install the kayak racks. The GC's annual meeting will be held later this week.

**Instructional Committee Meeting:**

Committee Chairperson Molly McDonald advised that the Committee met on May 20, 2024, and was provided an update on the Tiny House project as well as the Making Learning Visible Plan (MLVP) at WHS. In addition, District Librarian Sarah Hanneman presented the DPI-required District Library Plan which is based on the Future Readiness model framework and sets out a long range plan for library services development.

A motion was made by Molly McDonald, per Committee recommendation, to approve the District Library Plan as presented. The motion carried unanimously on a voice vote.

**Consent Agenda:**

Board President Ron Brooks had questions regarding the Budget to Actual Comparison Report for Fund 10 (Agenda Item #VIII.A.4). Director of Business Services Austin Moore advised that the larger difference in the May Net Revenues/Expenses in 2022-2023 compared to 2023-2024 is because of the timing of claiming grants. On Line 700 Insurance and Judgments, Mr. Moore advised that the actual expenses were larger than what was originally budgeted mainly due to costs incurred for legal counsel services.

Board member Dale Feldt inquired if the Board could discuss at this time the requests received from Director of Technology/CTE Coordinator Steve Thomaschefskey relating to his resignation. However, it was noted that it was not on the agenda and will, therefore, be discussed at a later date. On behalf

of the Board, Mr. Brooks thanked Mr. Thomaschefsky for his service to the District and wished him good luck in his future endeavors.

A motion was made by Dale Feldt and seconded by Lori Verhalen to approve the items of the consent agenda as presented.

Financial Reports:

Accounts Payable Approval and Building Fund Payable

Cash Receipts

Budget to Actual Comparison by Fund Groups:

Fund 10 Ending Balance: \$9,573,234 [2022-2023: \$9,551,132]

Fund 21 Ending Balance: \$342,261 [2022-2023: \$353,507]

Fund 27 Ending Balance: -\$2,507,416 [2022-2023: -\$2,224,124]

Fund 49 Ending Balance: \$43,632 [2022-2023: \$766,221]

Fund 50 Ending Balance: \$394,247 [2022-2023: \$434,562]

Updated Staffing Changes for the 2024-2025 School Year

Retirements:

Brad Hedtke - WMS 5th Grade Teacher

Resignations:

Bethany Schulist - CEC Food Service Class 3A

Steve Thomaschefsky - Director of Technology/CTE Coordinator

Hires – 2024-2025 School Year:

Caitlin Douglas - WLC 4th Grade Teacher

Stephanie Reynolds - WLC 3rd Grade Teacher

Kelly Handy - WLC 2nd Grade Teacher

Devon Feldt - CEC 0.6 FTE Special Education Advisor + 0.4 FTE Grade 7 Math Advisor

Penny Palacios - WMS Spanish Teacher

Molly Peters - WLC Special Education Teacher

Ana Grimm - District Bilingual Ed. Asst.

Transfers/Changes - 2024-2025 School Year:

Becky Liegl - WLC 4th Grade Teacher to WLC 3rd Grade Teacher

Extra Curricular Coaches and Advisors - 2024-2025 School Year:

WHS Volunteer Coaching Positions:

Paul Przybelski - Cross Country

Extra Curricular Coaches and Advisors – 2023-2024 School Year:

WLC Advisor Positions:

Sarah Shock – Destination Imagination

Final Approval of Summer School Staffing for 4K-Grade 8 and Grades 9-12

Open Enrollment Applications

2024-2025 Meal and Milk Prices

2024-2025 WIAA Membership Renewal

Five Year Agreement with ThedaCare, Inc. for Provision of Athletic Training Services

2024-2025 WASB Membership Renewal Dues

The motion carried unanimously on a roll call vote.

## **Communications:**

### Donations:

Board President Brooks advised of donations made to Boys Hockey, the WHS Music Department, WHS Boys Golf from Simpsons Restaurant, and the CEC from Norb Witkowski. A motion was made by Lori Verhalen and seconded by Betty Manion to accept, with gratitude, the donations as presented. The motion carried unanimously on a voice vote.

### Go-Riteway Diamond Club Award Members:

Board President Brooks recognized the Go-Riteway bus drivers who are Diamond Club Award members, including Mr. Bruce Becker with 50 years of service, who is the longest serving driver in Go-Riteway's fleet. The Board expressed their gratitude to all of the bus drivers for their continued service.

## **Monitoring:**

### Co-Curricular Activity Planning/Self Audit:

Director of Co-Curricular Activities and Athletics Rob Scherrer pointed out the importance of student athletics and activities and the impact they have on student achievement and self worth. The District had a higher participation rate this school year compared to past years, but he wants to continue to improve those numbers. He also shared that the Activities Department made significant advancement towards the WIAA Award of Excellence and he will continue to strive to achieve this award. He added that it takes a continual push for improvement, among other things, to make our District a destination district. Mr. Scherrer suggested ways to improve the coaches as well as to continue student athlete development. He also advised of the many organizations he is a part of.

Mr. Scherrer advised of some of the 2023-2024 student accomplishments. He also shared the facilities and equipment improvements made this school year which included the new video board in the WHS gymnasium.

Mr. Scherrer also advised of several items he will be working on during the 2024-2025 school year, with completion of the Wall of Excellence being a high priority along with branding plans for the facilities.

## **Administration:**

### Referendum Update:

Director of Business Services Austin Moore advised that he had hoped to have the final numbers by now to provide an update relating to the referendum funds. The construction is complete, but due to weather there has been some delay in completing a few items. Therefore, he will have this information for the Board at its regular meeting in July.

### Future Finance Committee Meeting in July:

Mr. Moore advised that a Finance Committee meeting will be scheduled in July to review the 2023-2024 budget, look at the 2024-2025 budget, and discuss what kind of monthly financial reports the Board would like to receive.

## **Adjournment Into Closed Session:**

President Brooks advised that Director of Teaching and Learning Mark Flaten asked if the Core Team could remain for the beginning of closed session to discuss how the newly opened Director of Technology/CTE Coordinator position impacts the District Administrator decisions, and the Board agreed.

A motion was made by Betty Manion and seconded by Molly McDonald to adjourn into closed session pursuant to Wis. Stats. § 19.85(1)(c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically to review and discuss applicants for the District

Administrator position as well as a possible Interim District Administrator. The motion carried unanimously on a roll call vote at 6:08 p.m.

The Board did not reconvene in open session.

**Adjournment:**

A motion was made by Dale Feldt and seconded by Lori Verhalen to adjourn the meeting at 8:00 p.m.

The motion carried unanimously on a voice vote.

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Date \_\_\_\_\_  
Ron Brooks, President  
Board of Education

\_\_\_\_\_  
Date \_\_\_\_\_  
Betty Manion, Clerk  
Board of Education